

# Australian Rail, Tram and Bus Industry Union

## New South Wales Branch

# ELECTION NOTICE - E2026/57

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### Scheduled Election

*Fair Work (Registered Organisations) Act 2009*

Nominations are called for:

- [Refer to Appendix A for a list of office positions](#)
- [Refer to Appendix B for a list of non- office positions](#)

**Nominations**, which must be in writing and comply with the registered rules of the Organisation, may be made from 9:00am Australian Eastern Standard Time (AEST) on 6 July 2026.

Nomination forms can be downloaded by visiting [aec.gov.au/ieb](http://aec.gov.au/ieb) and selecting the relevant election. Alternatively, additional nomination forms are available upon request from the Returning Officer.

*Prospective candidates and nominators should verify they meet all eligibility criteria set out in the organisation's rules, including financial status and any other necessary qualifications, before submitting their nominations.*

*The Affirmative Action (Woman) positions are to be elected by and from the financial women members as advised by the organisation as set out in the organisation's rules.*

Nominations must reach the Returning Officer via the lodgement method(s) stipulated below **not later than 5:00pm Australian Eastern Standard Time (AEST) on Monday 27 July 2026** using the lodgement method(s) specified below.

### How to lodge nominations

Nominations must be submitted using one of the following methods:

1. **By email:** A fully completed nomination form, including all necessary signatures, may be scanned and emailed to [IEBnominations@aec.gov.au](mailto:IEBnominations@aec.gov.au).

#### PLEASE NOTE:

- 1.1 Nomination forms may be submitted as PDF files, with each candidate's form in a separate PDF.
- 1.2 When sending nominations via email, please use the subject line as:  
AQDIC - E2026/57– Nomination [Name of candidate]"

#### IMPORTANT INFORMATION ON EMAILS:

- 1.3 Emails that appear to be spam may be blocked. It is the sender's responsibility to ensure their nomination email is delivered to the returning officer before the deadline.
- 1.4 Emails and attachments must not exceed 6 MB in total size.

### After nominations close and acknowledgment

After nominations close, all submissions will be reviewed to ensure they meet eligibility criteria and comply with the organisation's rules. If any issues are identified, the Returning Officer will notify the relevant candidates and provide a specific timeframe to remedy their nomination. Candidates will be informed of the outcome of these eligibility checks when the nominations accepted report is issued.

You will receive an acknowledgment email confirming receipt of your nomination. Please note that this acknowledgment may be sent before nominations close.

**Enquire** about the status of your nomination by emailing [IEBNominations@aec.gov.au](mailto:IEBNominations@aec.gov.au) or by calling 02 9375 6366 or 03 9285 7111.

## **Election Statements and Photos**

Except in the case of Offices which represent members in the Tram and Bus Division only, a candidate in an election shall be entitled to submit with his/her nomination an election statement and passport size photo of himself/herself in support of his/her candidature for publication in relevant National and Branch Journals.

No election statement will be published that contains scandalous or defamatory matters. Election statements shall be limited to 250 words and words in excess of the 250-word limit, will be deleted from the end of the election statement. No election statement or photo will be accepted after 5:00pm Australian Eastern Standard Time (AEST) on Monday 27 July 2026.

Please email your statement and photo to [IEBnominations@aec.gov.au](mailto:IEBnominations@aec.gov.au) following these guidelines:

- Submit your statement in Microsoft Word format.
- Keep your statement **to** 250 words or fewer per candidate.
- Include relevant information as per your organisation's rules. This may comprise your position, a concise summary of your experience, and any goals or objectives you intend to pursue if elected.
- Submitted photos must be less than 2 MB in size. Please note that all photos will be converted to greyscale in the final statement processed by the AEC.

## **Withdrawing Nominations**

Nominations cannot be withdrawn after 5:00pm (AEST) on Thursday 6 August 2026.

## **Voting Period**

### Postal Ballot:

The postal ballot, if required, will open at 9:00am Australian Eastern Standard Time (AEST) on Wednesday 16 September 2026 and closes at 5:00pm Australian Eastern Daylight Time (AEDT) on Wednesday 14 October 2026.

### Attendance Ballot (Tram and Bus Division):

Attendance ballot schedule for all offices which represent members within the Tram and Bus Division only:

### New South Wales Branch:

**Thursday 24 September 2026:** Attendance Ballot opens at 7:00am AEST and closes at 4:30pm AEST.

The attendance ballot schedule will be advertised separately at each workplace if a ballot is required.

## **Absent Voting**

For Tram and Bus Division only: If any voter is unable to vote personally on the day fixed for the ballot, they can apply for a postal vote. Postal vote application must reach the office of the Returning Officer not later than 5pm (AEST) on 18 September 2026. Application forms are available from the Returning Officer via email at [IEBevents@aec.gov.au](mailto:IEBevents@aec.gov.au)

## **Scrutineers**

A candidate in any election shall be entitled to appoint, by notice in writing to the Returning Officer, another person to act at his/her own expense as a scrutineer on his/her behalf. A form is available from the Returning Officer for the purposes of appointing Scrutineers.

## **Other information**

If your personal information or postal address requires updating, please inform your organisation immediately. Postal vote packs are sent to the address supplied by your organisation.

**Privacy**

The AEC handles personal information in accordance with our [Privacy Policy](#). Further information can also be found in the relevant [AEC Privacy page](#) and the [IEB collection notice](#).

**Post-election report**

A copy of the AEC's post-election report can be obtained from the organisation or from the Returning Officer after the completion of the election.

Ishtiaq Ahmed  
Returning Officer  
Telephone: 03 9285 7111  
Email: [IEBevents@aec.gov.au](mailto:IEBevents@aec.gov.au)

**PLEASE NOTE:** All offices that are followed by an \* are identified as paid positions. For duties and responsibilities of each office please refer to the table below. For more information refer to the organisation’s rules.

**Appendix A: Office Positions**

**NEW SOUTH WALES BRANCH OFFICES**

Branch President.....	(1)
Branch Secretary* .....	(1)
Assistant Branch Secretary (Rail) .....	(1)
Assistant Branch Secretary (Road).....	(1)

**Branch Divisional Delegates to Branch Council**

*Locomotive Division*

Metropolitan District.....	(4)
Northern District .....	(2)
Western District.....	(1)
Southern District.....	(1)

*Fleet Manufacture, Overhaul, Maintenance and Service Division*

Metropolitan District.....	(1)
Northern, Western & Southern Districts .....	(1)

*Rail Operations*

Metropolitan District.....	(5)
Northern District .....	(1)
Western District.....	(1)
Southern District.....	(1)

*Infrastructure Division*

Metropolitan District.....	(2)
Northern District combined with North Coast District .....	(2)
Western District.....	(1)
Southern District.....	(1)

*Administrative, Supervisory, Technical and Professional Division*

Metropolitan District.....	(2)
Northern District .....	(1)
Western and Southern Districts .....	(1)
STA Group .....	(1)

*Tram and Bus Division .....* (4)

Affirmative Action (Woman) from Tram and Bus Division.....	(1)
Affirmative Action (Woman) from Rail Division.....	(1)

**NSW Branch Divisional Offices**

*Locomotive Division*

**Branch Locomotive Divisional Council**

Branch Divisional President.....	(1)
Branch Divisional Vice President (Freight).....	(1)
Branch Divisional Vice President (Passenger).....	(1)
Branch Divisional Secretary* .....	(1)
Assistant Branch Divisional Secretary (Freight).....	(1)
Assistant Branch Divisional Secretary (Passenger) .....	(1)

Sub-Divisional Representatives on Branch Divisional Committee as follows:

Sydney Trains/ETR Group 1.....	(1)
Sydney Trains/ETR Group 2.....	(1)
Sydney Trains/ETR Group 3.....	(1)
Sydney Trains/ETR Group 4.....	(1)
NSW Trains/Intercity Group.....	(1)
NSW Trains/Countrylink Group .....	(1)
North Coast Group .....	(1)
Western Group .....	(1)
North West Group .....	(1)
South West Group.....	(1)
Central Group.....	(1)
Metropolitan Group.....	(1)

Sub-Divisional Representatives (Depot Organisers) from the following Groups:

Sydney Trains/ETR Group 1

Hornsby.....	(1)
Blacktown.....	(1)
Penrith.....	(1)
Richmond .....	(1)

Sydney Trains/ETR Group 2

Flemington .....	(1)
Campbelltown .....	(1)
Leppington .....	(1)
Auburn Stabling Yard (ASY).....	(1)

Sydney Trains/ETR Group 3

Central .....	(1)
North Sydney .....	(1)

Sydney Trains/ETR Group 4

Mortdale .....	(1)
Cronulla.....	(1)
Waterfall.....	(1)

NSW Trains/Intercity Group

Newcastle Interchange .....	(1)
Gosford .....	(1)
Wollongong .....	(1)
Eveleigh .....	(1)
Mount Victoria .....	(1)
Moss Vale.....	(1)
Lithgow.....	(1)

North Coast Group

Pacific National Intermodal Brisbane .....	(1)
Pacific National Intermodal Taree.....	(1)

Metropolitan Group 1

Pacific National Intermodal Sydney .....	(1)
Pacific National Bulk Enfield.....	(1)
Pacific National Coal Port Kembla .....	(1)
WATCO Port Kembla .....	(1)
QUBE Sydney .....	(1)
SSR Sydney.....	(1)
Aurizon Wollongong (Port Kembla) Coal.....	(1)

<u>NSW Trains/Countrylink Group</u>	
Sydney .....	(1)
<u>Western Group</u>	
Pacific National Intermodal Parkes .....	(1)
Pacific National Intermodal Broken Hill .....	(1)
Pacific National Bulk Parkes.....	(1)
<u>South West Group</u>	
Pacific National Intermodal Junee .....	(1)
Pacific National Bulk Cootamundra .....	(1)
Pacific National Bulk Moss Vale.....	(1)
QUBE Junee .....	(1)
<u>North West Group</u>	
Pacific National Bulk Werris Creek.....	(1)
Pacific National Coal Gunnedah .....	(1)
Aurizon Coal – Quirindi.....	(1)
<u>Central Group</u>	
Pacific National Bulk Morandoo .....	(1)
Pacific National Coal Port Waratah.....	(1)
Aurizon Hexham (Newcastle Coal) .....	(1)
One RAIL (Newcastle Coal).....	(1)
Pacific National Coal Greta.....	(1)
Aurizon Coal Antiene.....	(1)
Pacific National Coal Mudgee.....	(1)
QUBE Newcastle.....	(1)
<u>Rail Operations Division</u>	
Branch Divisional President.....	(1)
Branch Divisional Vice President .....	(1)
Branch Divisional Secretary.....	(1)
<u>Sub-Divisional Representatives on Branch Divisional Committee as follows:</u>	
Train Guards Sub-Division.....	(1)
Station Wages Sub-Division .....	(2)
Terminal Operators Sub-Division .....	(1)
Signallers Sub-Division.....	(1)
On-Board Passenger Train Sub-Division .....	(1)
Transport Officer Sub-Division.....	(1)
<u>Infrastructure Division</u>	
Branch Divisional President.....	(1)
Branch Divisional Vice President .....	(1)
Branch Divisional Secretary.....	(1)
<u>Sub-Divisional Representatives on Divisional Committee as follows:</u>	
Public (Sydney Trains & ARTC).....	(12)
Private (Members not employed by Sydney Trains and ARTC).....	(2)
<u>Fleet Manufacture, Overhaul, Maintenance and Service Division</u>	
Branch Divisional President.....	(1)
Branch Divisional Vice President .....	(1)
Branch Divisional Secretary.....	(1)
<u>Sub-Divisional Representatives on Divisional Committee as follows:</u>	
Metropolitan District Group .....	(1)

- Metropolitan District Group  
(Cleaner–Sydney Trains Fleet Maintenances Directorate Group) ..... (1)
- Metropolitan District Group (Shunter) ..... (1)
- Metropolitan District Group (Classifications other than Cleaners and Shunters) .... (2)
- Regional (Taking in Northern, Southern, Western Groups) (Private Sector) ..... (2)

Administrative, Supervisory, Technical and Professional Division

- Branch Divisional President..... (1)
- Branch Divisional Vice President ..... (1)
- Branch Divisional Secretary..... (1)

Sub-Divisional Representatives on Divisional Committee as follows:

- Metropolitan District Group ..... (7)
- Northern District Group..... (1)
- Southern District Group ..... (1)
- Western District Group ..... (1)

Tram and Bus Division

- Branch Divisional President\* ..... (1)
- Branch Divisional Vice President ..... (1)
- Branch Divisional Secretary\* ..... (1)

Sub-Divisional Representatives on Divisional Committee as follows:

- Mona Vale ..... (1)
- Brookvale ..... (1)
- Willoughby..... (1)
- North Sydney ..... (1)
- Kingsgrove ..... (1)
- Ryde..... (1)
- Leichardt ..... (1)
- Belmont..... (1)
- Hamilton ..... (1)
- Waverley ..... (1)
- Randwick..... (1)
- Port Botany ..... (1)
- Burwood ..... (1)
- Tempe ..... (1)
- Pymont (NSW) ..... (1)
- Randwick (NSW) ..... (1)
- Camellia (NSW)..... (1)
- Mitchell (ACT)..... (1)

**Appendix B: Non-Office Positions**

Sub-Divisional positions as follows:

***Train Guards Sub-Division***

- Branch Guards Sub-Division President..... (1)
- Branch Sub-Division Vice President ..... (1)
- Branch Sub-Division Secretary ..... (1)

Depot Sub-Division Secretaries as follows:

- Blacktown..... (1)
- Campbelltown ..... (1)
- Cronulla..... (1)
- Flemington Maintenance Centre..... (1)
- Gosford ..... (1)
- Hornsby Maintenance Centre ..... (1)
- Lithgow..... (1)
- Leppington ..... (1)

Mortdale Maintenance Centre .....	(1)
Moss Vale.....	(1)
Mount Victoria .....	(1)
Newcastle Interchange .....	(1)
North Sydney .....	(1)
Penrith.....	(1)
Richmond .....	(1)
Central .....	(1)
Sydney Inter-City .....	(1)
Waterfall .....	(1)
Wollongong .....	(1)
Auburn Stabling Yard (ASY).....	(1)

**Customer Service Attendants Sub-Division**

Branch Sub-Division President .....	(1)
Branch Sub-Division Vice President .....	(1)
Branch Sub-Division Secretary .....	(1)

**Terminal Operators Sub-Division**

Branch Sub-Division President .....	(1)
Branch Sub-Division Vice President .....	(1)
Branch Sub-Division Secretary .....	(1)

**Signallers Sub-Division**

Branch Sub-Division President .....	(1)
Branch Sub-Division Vice President .....	(1)
Branch Sub-Division Secretary .....	(1)

**On-Board Passenger Train Sub-Division**

Branch Sub-Division President .....	(1)
Branch Sub-Division Vice President .....	(1)
Branch Sub-Division Secretary .....	(1)

Sub-Division Secretaries as follows:

Sydney .....	(1)
Albury .....	(1)
Dubbo .....	(1)
Grafton .....	(1)

**Transport Officers Sub-Division**

Branch Guards Sub-Division President.....	(1)
Branch Sub-Division Vice President .....	(1)
Branch Sub-Division Secretary .....	(1)

<b>Position</b>	<b>Duties and Responsibilities</b>
<b>Branch Secretary</b>	<p>Rule 54:</p> <p>“The Branch Secretary shall be the Principal Officer and Treasurer of the Branch. Between meetings of the Branch Council and the Branch Executive, he/she shall, subject to these Rules and to the policies and decisions of the National Council, the National Executive, the Branch Council and the Branch Executive, have primary responsibility for the conduct and management of the affairs of the Branch and do all things necessary to be done by or on behalf of the</p>

Branch. Without limiting the generality of the foregoing, he/she shall: -

- (i) discharge all duties assigned to him/her by these Rules, the Branch Council or the Branch Executive;
- (ii) summon and attend all meetings of the Branch Council and the Branch Executive;
- (iii) attend all meetings of the National Council and the National Executive;
- (iv) consult with the Branch President and the Assistant Branch Secretary (where such Office exists) and relevant Branch Divisional Secretaries on any urgent matters which require a decision between meetings of the Branch Executive;
- (v) attend to all Branch correspondence;
- (vi) authorise and release press statements and provide media comment on behalf of the Branch;
- (vii) be responsible for the safe custody of the Branch Seal (if any), and Branch documents, securities and accumulated funds;
- (viii) prepare, keep and/or file or cause to be prepared, kept and/or filed, all Branch documents and records required under the provisions of the RO Act and the RO Regulations or any other relevant legislation;
- (ix) receive all monies belonging to the Branch Fund and deposit same in a Bank on behalf of the Branch as soon as practicable;
- (x) disburse all Branch funds in accordance with the Rules;
- (xi) ensure that Branch financial records are maintained and that annual accounts are prepared and audited;
- (xii) monitor the accounts and other affairs of the Branch Divisions, Sub-Divisions and Sub-Branches and for

	<p>this purpose to have access, whenever requested, to relevant documents and financial records;</p> <p>(xiii) prepare or cause to be prepared, all necessary documents for the Branch Council and the Branch Executive including the minutes of meetings;</p> <p>(xiv) prepare or cause to be prepared, regular financial statements for the Branch Council and the Branch Executive;</p> <p>(xv) prepare or cause to be prepared a statement showing Branch membership by category and financial status as at December 31 of each year and a statement of Branch income and expenditure and a balance sheet as at December 31 of each year and forward such statements to the National Secretary no later than March 31 of each year.</p> <p>(xvi) maintain Registers of Members of the Branch and Branch Office Bearers.</p> <p>(xvii) co-ordinate the activities of Branch Divisions;</p> <p>(xviii) control and supervise the Branch Office and its staff including the appointment and termination of such staff;</p> <p>(xix) initiate legal, industrial or other proceedings on behalf of the Branch before any Court, Commission, Board or Tribunal;</p> <p>(xx) be an ex-officio member of all Branch Governing Bodies and Committees;</p> <p>(xxi) be responsible to the Branch Council and the Branch Executive to the proper performance of his/her duties;”</p>
<p><b>Branch Divisional Secretary</b></p>	<p>Rule 64: A Branch Divisional Secretary shall be the Principal Officer and Treasurer of the Branch Division and shall, subject to the Rules and the policies and decisions of the National Council, the National Executive, the Branch Council, the Branch Executive and the Branch Divisional Committee,</p>

	<p>oversee the affairs of the Branch Division. In addition to any duties specified elsewhere in the Rules, he/she shall ensure that minutes of Branch Divisional Committee Meetings are kept, that financial records are maintained, that Branch Divisional funds are properly expended and that meetings are duly convened. In addition a Branch Divisional Secretary shall provide a monthly financial report to the Branch Executive and a periodic financial report to each meeting of the Branch Council and shall promptly inform the Branch Secretary of all decisions made by the Branch Divisional Committee.</p> <p>A Branch Divisional Assistant Secretary shall assist the Branch Divisional Secretary and act in accordance with his/her directions and instructions.</p> <p>When the Branch Divisional Secretary is temporarily unable to fulfil his/her duties, the Branch Divisional Assistant Secretary shall be Acting Branch Divisional Secretary and, subject to any restrictions that may be imposed by the Branch Divisional Committee or by these rules, may exercise all the powers of that office.</p> <p>Provided that, the following provision shall apply to the NSW Branch Locomotive Division: when the Branch Divisional Secretary is temporarily unable to fulfil his/her duties, the Branch Divisional Committee shall determine which of the two Branch Divisional Assistant Secretaries shall be the Acting Branch Divisional Secretary.</p>
<p><b>Branch Divisional President</b></p>	<p>Rule 62</p> <p>“(1) In addition to any duties specified elsewhere in these Rules, a Branch Divisional President shall preside at all meetings of the Branch Divisional Committee and shall preserve order and decorum at such meetings and shall confirm the minutes thereof. He/she shall ensure that the Rules and the policies of the Union and the Branch are adhered to.</p> <p>(2) At all meetings of the Branch Division at which he/she presides, a Branch Divisional President shall have a deliberative but not a casting vote.”</p>