



Rail, Tram and Bus Union of NSW

STATE FINANCIAL STATEMENTS FOR 2018

Prepared: May 2019

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MEMBERS OF THE COMMITTEE OF MANAGEMENT

The members of the Committee of Management during the year ending 31 December 2018 were:

EXECUTIVE	
President (Honorary)	Joanne McCallum
Secretary	Alex Claassens
Assistant Secretary Rail (Honorary)	Robert Hayden
Assistant Secretary Road (Honorary)	David Woollams – 01/01/2018 – 08/10/2018 Vacant 09/10/2018 – 31/12/2018
Locomotive Divisional President	Brett Rosser
Locomotive Divisional Secretary	Robert Hayden
Tram & Bus Divisional President	David Woollams -01/01/2018 – 11/10/2018 Daniel Jagers – 12/10/2018 – 31/12/2018
Tram & Bus Divisional Secretary	Chris Preston – 01/01/2018 – 11/10/2018 David Babineau – 12/10/2018 – 31/12/2018
Infrastructure Divisional President	Michael Sullivan
Infrastructure Divisional Secretary	Scott Wilson
Administrative, Supervisory Technical and Professional Divisional President	Paul Casey – 01/01/2018 – 02/10/2018 Stephen Priestley – 12/10/2018 – 31/12/2018
Administrative, Supervisory Technical and Professional Divisional Secretary	Simon Bolin – 01/01/2018 – 11/10/2018 Usofono Filipo – 12/10/2018 – 31/12/2018
Fleet Manufacture, Overhaul, Maintenance and Service Divisional President	Michael Bartlett – 01/01/2018 – 11/10/2018 Bronwyn Kelly – 12/10/2018 – 31/12/2018
Fleet Manufacture, Overhaul, Maintenance and Service Divisional Secretary	Nyssa Parsons
Rail Operations Divisional President	John Steck – 01/01/2018 – 11/10/2018 Michael Sullivan – 12/10/2018 – 31/12/2018
Rail Operations Divisional Secretary	Craig Turner

THE REGISTERED OFFICE OF THE RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES IS:

LEVEL 4, 321 PITT STREET
SYDNEY NSW 2000

CERTIFICATE BY COMMITTEE OF MANAGEMENT

We, the undersigned members of the committee of management of The RAIL, TRAM AND BUS UNION of NEW SOUTH WALES, hereby certify in respect of the financial year ended **31 December, 2018** that:

- (a) In the opinion of the committee of management the accounts prepared show a true and fair view of the financial affairs of the organization as at the end of the financial year to which they related; and
- (b) In the opinion of the committee of management, during the financial year to which the accounts relate, meetings of the committee of management were, in the opinion of the committee, held in accordance with the rules of the organization; and
- (c) To the knowledge of an member of the committee, there have not been, during the financial year to which the accounts relate, instances where records of the organization of other documents (not being documents containing information made available to a member of the organization under section 512 (2) of the 1991 Act, as applied by section 282(3) of the Industrial Relations Act 1996, or copies of those records or other documents, or copies of the rules of the organization, have not been furnished or made available, to members of the organization in accordance with the Act, this Regulation or the rules of the organization, as the case maybe; and
- (d) In relation to the report prepared in accordance with section 514 of the 1991 Act, as applied by section 282(3) of the Industrial Relations Act 1996, by the auditor of the organization in respect of the financial year immediately preceding the financial year to which the accounts relate [i.e. the second most recently concluded financial year] and in relation to any accounts and statements prepared in accordance with section 510 (1) of the 1991 Act to which that report relates, the organization has complied with section 517 (1) of the 1991 Act and whichever of subsections (5) and (6) of that section of that Act is applicable.

This certificate is in accordance with a resolution passed by the committee of management of the organization in relation to the matters to be stated in the certificate and is signed on behalf of the committee of management by at least 2 members of the committee.

<u>Alexander Claassens</u> Name	 Signature	<u>23-5-2019.</u> Date
<u>ROBERT HAYDEN</u> Name	 Signature	<u>23-5-2019</u> Date

ACCOUNTING OFFICER STATEMENT

I, Alexander Claassens, the accounting officer of the RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES hereby certify that to the best of my knowledge and belief that there were 14,166 persons who were members of the organisation as at the end of the financial year ended **31 December, 2018**, and in my opinion:

- (a) the accounts show a true and fair view of the financial affairs of the organisation as at the end of the financial year; and
- (b) a record has been kept of all money paid by, or collected from, members of the organisation, and all money so paid or collected has been credited to the bank account or accounts to which the money is to be credited, in accordance with the rules of the organisation; and
- (c) before any expenditure was incurred by the organisation, approval of the incurring of the expenditure was obtained in accordance with the rules of the organisation; and
- (d) No payment was made out of a fund referred to in clause 57(b)(xiii) or (xv) of the Regulation for a purpose other than the purpose for which the fund was operated;
- (e) All loans or other financial benefits granted to persons holding office in the organisation were authorized in accordance with the rules of the organisation; and
- (f) The register of members of the organisation was maintained in accordance with the Act.



ALEXANDER CLAASSENS
SECRETARY

Signed at Sydney on the 23 May 2019



INDEPENDENT AUDIT REPORT TO THE MEMBERS OF RAIL TRAM AND BUS UNION OF NEW SOUTH WALES

Opinion

We have audited the accompanying financial report of Rail Tram and Bus Union of New South Wales (“the Union”), which comprises the statement of financial position as at 31st December 2018, the statement of comprehensive income, statement of changes in members’ equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the Committee of Management Statement.

In our opinion, the financial report presents fairly, in all material respects, in accordance with the *Industrial Relations Act 1996*, and applicable Accounting Standards and other mandatory professional reporting requirements in Australia, the financial position of the Union as at 31st December 2018, and its financial performance and its cash flows for the year then ended.

As part of the audit of the financial statements, we have concluded that management’s use of the going concern basis of accounting in the preparation of the financial report is appropriate.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Union in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board’s APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Report on other Legal and Regulatory Requirements

With respect to Section 514 of *Industrial Relations Act 1991 (NSW)*, we report that;

- (i) satisfactory accounting records were kept in respect of the year ended 31 December 2018 including records of the sources and nature of income (including income from members) and the records of the nature and purposes of expenditure; and
- (ii) the attached financial statement including the Certificate of the Committee of Management and Accounting Officers Statement are prepared in accordance with Section 510 of the *Industrial Relations Act 1991 (NSW)*, as applied by Section 283 (3) of the *Industrial Relations Act 1996* and has been properly prepared from accounting records of the Union.



Committee of Managements' Responsibilities for the financial report

The Committee of Management of the Union (the "Committee") is responsible for the preparation and fair presentation in accordance with the Australian Accounting Standards (including Australian Accounting Interpretation) and the *Industrial Relations Act 1996* and for such internal control as the Committee determines is necessary to enable the preparation of the financial report that is free from material misstatement whether due to fraud or error.

In preparing the financial report, the Committee is responsible for assessing the Union's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the Union or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error that are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Union's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee.
- Conclude on the appropriateness of the Committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Union's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Union to cease to continue as a going concern.



- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Union to express an opinion on the financial report. We are responsible for the direction, supervision and performance of the Union audit. We remain solely responsible for our audit opinion.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We declare that we are an auditor registered under the RO Act.

Dated at Sydney on the 24th day of May 2019

ESV Accounting and Business Advisors

Tim Valtwies
Partner

FINANCIAL STATEMENTS

RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES

STATEMENT COMPREHENSIVE INCOME For the Year Ended 31st December 2018

	Notes	2018 \$	2017 \$
INCOME			
Rent – Caravans		126,660	122,988
Rent – Units		195,239	175,250
Valuation gain from investment property – Jervis Bay		-	-
Gain on sale of motor vehicle		-	7,273
Interest Received		28	39
TOTAL INCOME		321,927	305,550
EXPENSES			
Administration Expenses	2	252,745	269,946
Depreciation Expenses		174,642	172,416
Other Expenses	3	34,092	43,566
TOTAL EXPENSES		461,479	485,928
NET (LOSS) FOR THE YEAR		(139,552)	(180,378)
OTHER COMPREHENSIVE INCOME			
Gain on Revaluation of Land & Buildings		-	-
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		(139,552)	(180,378)

The accompanying notes form part of these financial statements

RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES

STATEMENT OF CHANGES IN MEMBER'S EQUITY
As at 31st December 2018

	Retained Profits	Asset Revaluation \$	Total \$
Balance 01/01/2017	2,508,369	3,695,854	3,461,571
Net (Loss) for the Year	(180,378)	-	(180,378)
Other Comprehensive Income for the Year	-	-	-
Total Comprehensive Income for the Year	(180,378)	-	(180,378)
Balance 31/12/2017	2,327,991	3,695,854	6,023,845
Net (Loss) for the Year	(139,552)	-	(139,552)
Other Comprehensive Income for the Year	-	-	-
Total Comprehensive Income for the Year	(139,552)	-	(139,552)
Balance 31/12/2018	2,188,439	3,695,854	5,884,293

The accompanying notes form part of these financial statements

RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES

STATEMENT OF FINANCIAL POSITION
As at 31st December 2018

		2018	2017
	Notes	\$	\$
CURRENT ASSETS			
Cash and Cash Equivalents	4	44,297	29,907
Receivables		6,699	5,511
Other Asset	5	17,233	-
TOTAL CURRENT ASSETS		68,229	35,418
NON-CURRENT ASSETS			
Investment Property – Jervis Bay	6	1,000,000	1,000,000
Property, Plant & Equipment	7	5,801,824	5,968,777
TOTAL NON-CURRENT ASSETS		6,801,824	6,968,777
TOTAL ASSETS		6,870,054	7,004,195
CURRENT LIABILITIES			
Payables	8	6,715	1,304
TOTAL CURRENT LIABILITIES		6,715	1,304
NON-CURRENT LIABILITIES			
Payables	8	979,046	979,046
TOTAL NON-CURRENT LIABILITIES		979,046	979,046
TOTAL LIABILITIES		985,761	980,350
NET ASSETS		5,884,293	6,023,845
ACCUMULATED FUNDS			
Reserves	9	3,695,854	3,695,854
Accumulated Surplus	10	2,188,439	2,327,991
ACCUMULATED FUNDS		5,884,293	6,023,845

The accompanying notes form part of these financial statements

RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES

STATEMENT OF CASH FLOWS
For the Year Ended 31st December 2018

	Notes	2018	2017
CASH FLOW FROM OPERATING ACTIVITIES			
Rent Received		354,090	328,062
Interest Received		28	39
Payments to Suppliers and Employees		(332,038)	(344,378)
Net Cash Provided by (Used in) Operating Activities	B	22,080	(16,277)
CASH FLOW FROM INVESTING ACITIVITIES			
Payment for Assets		(71,690)	(9,792)
Proceed from Sale of Assets		-	7273
Net Cash Provided by (Used in) Investing Activities		(71,690)	(2,,519)
Net Increase (Decrease) in Cash Held		14,390	(18,796)
Cash at beginning of the Year		29,907	48,703
Cash at the End of Year	A	44,297	29,907

NOTES TO THE STATEMENT OF CASH FLOW**Note A - Reconciliation of Cash**

Cash at the end of the financial year as show in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

Cash at Bank and on Deposit	44,297	29,907
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Note B – Reconciliation of Cash Flow from Operations with (Loss) from Ordinary Activities

Loss from Ordinary Activities	(139,552)	(180,378)
Gain on Sale of Motor Vehicle	-	(7,273)
Depreciation	174,642	172,416
Change in Assets and Liabilities		
(Increase) in Receivables	(18,421)	(2,640)
Increase / (Decrease) in Creditors	5,411	1,598
Cash Flows from Operations	22,080	(16,277)
Cash Flows provided by/(used in) Operations	22,080	(16,277)

The accompanying notes form part of these financial statements

RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2018**

NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial statement is a general purpose financial statement that has been prepared in accordance with Australia Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB), other mandatory professional reporting requirements and the Industrial Relations Act 1996.

The financial report is prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report:

(a) Related Party and Financial Support

These financial statements relate to Rail, Tram and Bus Union of New South Wales ("State Union"), which is an industrial organisation for the purposes of the Industrial Relations Act 1996 (NSW) and is a separate legal entity to the Australian Rail, Tram and Bus Industry Union, New South Wales Branch which is a reporting unit for the purposes of the Fair Work (Registered Organisations) Act 2009 ("Branch").

Members of the Branch are also members of the State Union. The Branch accounts for the whole of the members' income and is responsible for all expenditure other than income and expenditure which related specifically to the assets of the State Union.

The Branch financially supports the State Union by assisting, as required with the maintenance of State Union assets in exchange for use of such assets.

(b) Property, Plant & Equipment.

Each class of property, plant and equipment is carried at cost or at fair value less, where applicable any accumulated depreciation.

Plant and equipment

Plant and equipment are included at cost. The carrying amount is reviewed annually by the Committee of Management to ensure it is not in excess of recoverable amount.

Property for own use

Freehold land and buildings are measured on the fair value basis, being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction. It is the policy of the entity to have periodic independent valuations, with annual appraisals being made by the committee. The last independent valuations were carried out on 3 February 2017 for Sussex Inlet and on 19 January 2017 for Level 4 Pitt Street.

(c) Income Tax

No provision for income tax is necessary, as "Trade Unions" are exempt from income tax under Section 50.1 of the Income Tax Assessment Act 1997.

(d) Significant accounting judgements and estimates

No accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2018

NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CON'T.)

(e) New and Future Australian Accounting Standards

Adoption of New Australian Accounting Standard requirements

No accounting standard has been adopted earlier than the application date stated in the standard.

Future Australian Accounting Standards Requirements

No new standards, amendments to standards or interpretations that were issued prior to the sign-off date and are applicable to the future reporting period that are expected to have a future financial impact.

(f) Financial Liabilities

Financial liabilities are classified as other financial liabilities. Financial liabilities are recognised and derecognized upon 'trade date'. Other financial liabilities, including borrowings and trade and other payables, are initially measured at fair value, net of transaction costs.

Derecognition of financial liabilities

The reporting unit derecognises financial liabilities when, and only when, the reporting units obligations are discharged, cancelled or they expire. The difference between the carrying amounts of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

	2018	2017
	\$	\$
NOTE 2 – ADMINISTRATION EXPENSES		
Accounting and audit fees	0	5,000
Bank Fees	4,244	4,859
Contractors	157,795	153,785
Consulting Fees	-	603
Property Expenses		
Electricity & Gas	27,245	20,398
Rates & Taxes	14,091	18,091
Repair & Maintenance	39,456	58,561
Office Expenses		
Printing, Stationery & Computer Software	6,239	4,421
Telephone	3,684	4,228
	252,745	269,946
NOTE 3 – OTHER EXPENSES		
Donation	0	200
Insurance – Workers Compensation	9,728	19,322
Legal Fees	23,141	20,894
Motor Vehicle Expenses	1,222	3,150
	34,092	43,566

RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2018

	2018 \$	2017 \$
NOTE 4 – CASH AND CASH EQUIVALENTS		
Cash on Hand	50	50
Cash at Bank and on Deposit	44,247	29,857
	<u>44,297</u>	<u>29,907</u>
NOTE 5 – Other Asset		
Prepayments	17,233	5,511
	<u>17,233</u>	<u>5,511</u>
	23,932	5,511
NOTE 6 – INVESTMENT PROPERTY – JERVIS BAY		
Leasehold Improvements – at valuation	1,000,000	1,000,000
	<u>1,000,000</u>	<u>1,000,000</u>
NOTE 7 –PROPERTY, PLANT & EQUIPMENT		
Pitt St – Level 4 – Valuation	6,000,000	6,000,000
Less: Provision for Depreciation	(300,000)	(150,000)
Furniture	275,704	268,014
Plant & Equipment	50,000	50,000
Motor Vehicle	25,399	25,399
Less: Accumulated Depreciation	(249,278)	(224,636)
	<u>5,801,824</u>	<u>5,968,777</u>
	5,801,824	5,968,777
Movement in Carrying Amount -		
	Investment Property	Property, Plant & Equipment
	\$	\$
Balance at Beginning of Year	1,000,000	1,000,000
Addition	-	-
Disposal	-	-
Depreciation	-	-
Carrying Amount at End of Year	<u>1,000,000</u>	<u>1,000,000</u>
NOTE 8 - PAYABLES		
CURRENT		
Accounts Payable	5,224	1,162
GST Payable	1,491	142
	<u>6,715</u>	<u>1,304</u>
NON-CURRENT		
Payable to Other Reporting Units – RTBU NSW Branch	<u>979,046</u>	<u>979,046</u>

RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2018

	2018 \$	2017 \$
NOTE 9 – RESERVES		
Asset Revaluation Reserve	<u>3,695,854</u>	<u>3,695,854</u>
NOTE 10 – ACCUMULATED FUNDS		
Unappropriate Profit Brought Forward	<u>2,188,439</u>	<u>2,327,991</u>

NOTE 11 – FINANCIAL INSTRUMENTS

Interest Rate Risk

The Branch's exposure to interest rate risk and the effective average interest rate for each class of financial Assets and financial liabilities are set out below

	Floating Interest Rate	Non Interest	Total
	\$	\$	\$
31 December 2017			
Cash	<u>29,857</u>	<u>50</u>	<u>29,907</u>
	<u>29,857</u>	<u>50</u>	<u>29,907</u>
31 December 2018			
Cash	<u>44,247</u>	<u>50</u>	<u>44,297</u>
	<u>44,247</u>	<u>50</u>	<u>44,297</u>

NOTE 12 – PROVIDING INFORMATION

In accordance with the requirements of the Industrial Relations Act 1991 the attention of members is drawn to the provisions of Section 512 which reads as follows-

- (1) A member of an organisation, or the Industrial Registrar, may apply to the organisation for specified information prescribed by the regulations in relation to the organisation.
- (2) An organisation must, on the making of such an application, make the specified information available to the member or the Industrial Registrar in the manner, and within the time prescribed by the regulations.

NOTE 13 – REGISTERED OFFICE

The registered office and principle place of business is:

Level 4/321 Pitt St
Sydney
NSW 2000

RAIL, TRAM AND BUS UNION OF NEW SOUTH WALES

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2018**

NOTE 14: GOING CONCERN

The reporting unit's ability to continue as a going concern is not reliant on any other reporting units other than referred to in Note 1.

NOTE 15: FINANCIAL SUPPORT

The reporting unit has not agreed to provide any financial support to any reporting units.

NOTE 16: ASSETS & LIABILITIES ACQUIRED

The reporting unit has not acquired any asset or liability as a result of an amalgamation, a restructure of branches, determination or revocation.

END OF REPORT